High School Support Services Program
Program Components Form-EXAMPLE ONLY
Fall 2024 Application

- These are examples only.
- Please refer to the Program Component Form for full instructions and to compile your responses.
- Programming/Strategies and Summary examples are provided for each program component.
  - The summary should include the service delivered, the metric used to track progress, and the outcome.
  - Two different layouts are also provided. This is not all inclusive and a program can determine the best summary structure.

Program Component: Academic Planning and Support	
Programming and Strategies	**Summary**
Mentor academic progress check-in	The program provides weekly academic progress check-ins focusing on test prep, proofreading papers, study skills, and tutoring. The check-ins are tracked weekly and 100% of students who participated in the program in 23/24 received weekly check-ins.
Remediation and credit recovery	**Service:** The program provides remediation and credit recovery and supports students by connecting them to alternative schools and GED options. **Metric:** These services are tracked by the number of students who utilized the remediation and credit recovery support. **Outcome**: Of the 50 participants in 2023-2024, 20 received remediation support, and 30 participated in GED programs.

Program Component: Career and Postsecondary Exploration	
Programming and Strategies	**Summary**
Senior experience	The program provides a monthly senior experience opportunity, providing information about postsecondary and career options. The services are tracked by the number of students who attend the monthly events. Of the 100 seniors that participated in the program in 2023-2024, 50% attended at least one monthly event, 30% attended at least 5 events, and 20% attended all 8 events.
Career Interest Survey	**Service:** Career interest survey provided to 11th grade participants. The survey helps to connect interests with career paths. **Metric:** Number of 11th-grade program participants that completed the career interest survey. **Outcome:** Of the 125 11th graders who participated in the program in 2023-2024, 25 completed the career interest survey. The survey was offered when multiple activities were occurring at the school that pulled many students from their regular school day. In the future, we will work with school counselors to work through scheduling to ensure we have more participants.

Program Component: Family Engagement and Partnership	
Programming and Strategies	**Summary**
Family Career and College Information Night	The program provides two in-person events for families to gather and learn about career and college options, how to pay for college, and how to support their students. The events are offered to students and families of all grade levels and are provided in Spanish. Attendance is tracked at each of the events and of the 250 students who participated in the program in 2023-2024, 30 students and their families attended the fall 2023 event, and 55 students and their families attended the spring 2024 event.
Career and College Newsletter	**Service:** The program sent out a bi-monthly newsletter to all participating students and families in all grade levels. The newsletter highlighted career and college options and information, how to pay for college, and how families can engage/support their students. **Metric:** The newsletter was sent bi-monthly to 250 students and families. **Outcome:** The newsletter had an open rate of 65%.

Program Component: Financial Supports and Resources	
Programming and Strategies	**Summary**
FAFSA Night	The program partnered with CDHE to provide two in-person FAFSA application nights. The events were open to seniors and their families. The program tracked the number of students who attended the event and the number of FAFSA applications completed. Of the 35 seniors invited, 10 attended the first event, and 20 attended the second event. A total of 25 FAFSA were completed and submitted between the two events.
Scholarship Awards	**Service:** The organization provides a scholarship award of up to $2000 per semester for 4 years. **Metric:** The number of seniors who apply and receive the scholarship. **Outcome:** Of the 50 seniors who participate in the program all 50 completed the program scholarship application and all students will receive the full $2000 over four-year award.

Program Component: Individualized Guidance/Mentorship	
Programming and Strategies	**Summary**
Monthly check-ins	The program meets monthly with participants to check in with students and focus on social and emotional challenges. The program tracks the monthly check-ins and in 2023-2024 100% of the 20 participants completed the monthly check-ins.
Food Bank	**Service:** Food bank open to all participants. **Metric:** The number of students who utilize the food bank throughout the year. **Outcome:** In 2023-2024, 78% of the program participants utilized the food bank at least once. The food bank is small, but as we learned last year it is a needed service. We plan on securing more donations and expanding to meet the needs of our students.

Program Component: Postsecondary Preparation and Enrollment	
Programming and Strategies	**Summary**
College Application Lock-Ins	The program provided two college application lock-ins in the 2023-2024 school year. The lock-ins were four-hour blocks of time in which volunteers, program staff, and school counselors worked together to support seniors in completing college applications. The program tracked the number of seniors who participated, and the number of applications completed. Of the 150 seniors approximately 86% participated in one of the events all students completed at least one college application, and over 50% completed multiple applications.
College Application Fee Waivers	**Service:** The program provides a college application fee waiver to any student who cannot afford it. An application process is not required as all program participants are low-income students. **Metric:** The program tracks the number of students who request an application fee waiver, the number of waivers provided, and the amount of funds. **Outcome:** In 2023-2024 the program supported 40 seniors. All 40 requested at least one waiver, 85 waivers in total were provided, and $2,125 of funds was used for waivers.